



CIRCULAR LETTER 20-0612-01

June 12, 2020

TO: MOLINA HEALTH CARE OF PUERTO RICO NETWORK PROVIDERS

On June 3, 2020 the Puerto Rico Health Insurance Administration (ASES for its Spanish acronym) issued **Circular Letter 20-0603**. The purpose of the letter was to request Molina Healthcare providers the total balance due of outstanding claims against Molina. This information was due on or before June 8, 2020. This is to inform that such date was extended until **June 16, 2020**.

ASES requests that the **information submitted must follow the guidelines below:**

- Aging of outstanding claims must be submitted digitally in excel format.
- Aging of outstanding claims must only include: MPI number from beneficiaries, service date and amount of debt. Please do not include the beneficiary's name just the MPI number. The following format should be used:

ASES		
Molina Healthcare Provider		
Provider Name	XXXXXXXXXX	
Type of Plan	XXXXXXXXXX	
	Total Due	\$\$\$
Beneficiary MPI Number	Service Date	Balance Due
XXXXXXXXXXXXXXXXXX	XX/XX/XXXX	\$\$\$

- Outstanding claims corresponding to Plan Vital's current period (from November 1, 2018 to present) must be separated in another worksheet from Mi Salud or PSG or to the period of operations of Mi Salud or PSG (prior to November 1, 2018). If both, please separate each aging accordingly.

Please send this information or any inquires related through the following email: pagosvital@asespr.org.

Cordially,

Jorge E. Galva, JD, MHA
Executive Director

