GOVERNMENT OF PUERTO RICO

ADMINISTRACIÓN DE
SEGUROS DE SALUD (ASES)

PUERTO RICO HEALTH
INSURANCE ADMINISTRATION

MANAGED CARE ORGANIZATIONS' REQUEST FOR PROPOSALS - AMENDMENT #4

Government Health Plan

Issue Date: February 9-16, 2018
Proposal Due Date: April 6, 2018
Amendment #1 Issue Date: March 16, 2018
Amendment #2 Issue Date: March 30, 2018
Amendment #3 Issue Date: April 4, 2018
Amendment #4 Issue Date: May 17, 2018

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1. Amendments to the RFP

This document constitutes a fourth amendment to the request for competitive proposals (RFP) issued by the Puerto Rico Health Insurance Administration (Administración de Seguros de Salud - ASES) on February 9 through the 16 of 2018 (referred to herein as "Amendment #4"). Amendment #4 amends the RFP by stating the new dates for the Notice of Intent to Award Contract and Contract Execution, and to correct a clerical error in Section 5.11 of the RFP. **Modifications to the RFP as revised in this amendment are in red.**

The Amendment #4 will be available in the secure website by May 17, 2018. Also, the Procurement Contact will send Amendment #4 via e-mail to all Offerors.

2. Amendment to Section 2.1 of the RFP

Section 2.1 of the Procurement Schedule is amended as follows:

2.1 Procurement Schedule

The delivery schedule set forth herein represents ASES's best estimate of the schedule that will be followed. After the issuance of the RFP, unless stated otherwise, items will be due at 4:30 p.m. (Atlantic Time) on the dates specified below. If a component of this schedule – such as *Submission of Proposal* – is delayed, the rest of the schedule will likely be shifted by the same number of days. The Procurement Contact will make every effort to adhere to the following schedule:

Action	Responsible Party	Date
1. Issuance of RFP	ASES	February 9-16, 2018
2. Issuance of Data Book	ASES	February 16, 2018
3. Acknowledgement of Receipt	Offerors	February 22, 2018 (by 4:30pm AST)
4. Mandatory Pre-Proposal Conference	ASES/Offerors	February 23, 2018 (9:00am AST)
5. Mandatory Actuarial Conference	ASES/Offerors	February 23, 2018 (1:30pm AST)
6. Deadline to submit written questions regarding RFP and Data Book	Offerors	February 27, 2018 (by 6pm AST)
7. Publishing of responses to written questions/RFP amendments	ASES	March 12, 2018
8. Deadline to submit reference letters	Referring Party	April 2, 2018 (by 6pm AST)
9. Submission of Proposal (Section 5 & 6 of the RFP, except Appendix G)	Offerors <u>Offerors</u>	April 6, 2018 (due at 1pm AST) April 16, 2018

Submission of Cost Proposal and Appendix G of the RFP		(due at 1 PM AST)
10. Notice of intent to award Contract	ASES	June 1, 2018
11. Reconsideration/Request for Administrative and Judicial Review	Offerors	See Article 3.19 of Act 38 of 2017
12. Contract Execution	ASES and Awarded Contractors	June 26 - July 9, 2018
13. Onsite Readiness Reviews	ASES and Awarded Contractors	August 1-10, 2018
14. Readiness Certification	ASES and Awarded Contractors	August 2018
15. Go-Live date	ASES	October 1, 2018
NOTE: Dates are subject to change based on number of proposals to evaluate and final approval from federal partners, including CMS, as necessary. ASES reserves the right to request additional/clarification from Offeror at any time during the procurement process. ASES reserves the right to revise the GHP contract following proposal evaluations.		

3. Amendment to Section 5.11 of the RFP

Section 5.11 of the RFP is amended to correct a clerical error, as follows:

5.11. Proposal Bond

A Proposal Bond in the amount of one hundred thousand dollars ($100,000.00) is REQUIRED. The Proposal Bond must be accompanied with a pledge that the Proponent will enter into a contract with ASES on the terms stated in the Proposal Bond, if awarded the RFP.

The Proposal Bond shall be either in a Certified Check or Original Proposal Bond issued by a surety company duly authorized to do business in Puerto Rico, duly certified by the Insurance Commissioner of Puerto Rico, and accepted by ASES. The Proposal Bond or check will be payable to ASES. ***A*** copy must be included in the Proposal ***and the original must be delivered in person to ASES' Finance Office no later than 1pm AST April 6, 2018.*** The name of the company to whom the bond is issued must be the same as in the Proposal. No Letter of Credit and Annual Proposal Bond will be accepted.

If the Proposal Bond is submitted in a certified check, ASES will not pay interest at any rate for the period from when the check is cashed by ASES to the time of its return to the proponent.

FAILURE TO PROVIDE A PROPOSAL BOND WILL DISQUALIFY THE OFFEROR.

If the Offeror is chosen to receive a Contract and withdraws its Proposal after ASES issues notice of intent to award, does not honor the terms offered in its Proposal, or does not sign the Contract

within a reasonable period before the Readiness Review, the Proposal Bond shall be forfeited by the Offeror and kept by ASES.

The Proposal Bond will be returned to the unsuccessful bidders after one hundred and eighty (180) days of the issuance of the Notice of Intent to Award Contract.