



SECOND PUBLIC NOTICE REQUEST FOR PROPOSALS RFP #EC-2019 (Enrollment Counselor Services)

On March 18, 2019, the Puerto Rico Health Insurance Administration (or ASES, by its Spanish acronym) published a Notice of RFP available at www.asespr.org requesting competitive proposals from entities interested in providing Enrollment Counselor services for the Government Health Plan (GHP) – “Vital”.

IMPORTANT CHANGES TO THE CALENDAR OF EVENTS FOR THIS RFP

1. Acquisition of RFP documents: up and until 4:00 PM March 26, 2019.

Any entity interested in obtaining an electronic copy of the RFP and participating in the process must submit a certification signed by the highest-ranking local management official of the organization indicating the entity's interest in submitting a proposal, that their organization has the necessary legal and financial capacity, and the contact information of the person authorized to request the RFP documents. The RFP will have a non-refundable cost of five hundred dollars (\$ 500.00) payable by a manager's check or certificate or "money order" in the name of ASES. Payment must be made at the ASES Administration and Finance Office from **8:00 AM to 4:00 PM**. To receive the electronic copy of the RFP, evidence of payment must be emailed to ecinfo@asespr.org.

2. Acknowledgement of Receipt Form: Appendix A of the RFP must be electronically submitted on or before **March 30, 2019**.

Only entities that submit said document will be allowed to continue participating in the process.

3. Submission of Proposals: April 10, 2019 before 6:00 PM (AST).

The proposals must be submitted via secure web site. Failure to comply with said term will cause the Offeror's disqualification.

The **Go Live** date remains unaltered for **July 1, 2019**.

ASES reserves the right to cancel or modify this RFP, reject any or all proposals and award contracts that includes the most favorable conditions for the Government of Puerto Rico at the sole discretion of ASES. ASES is an equal opportunity employer and does not discriminate as to sex, sexual orientation, gender, race, age, national origin, religious creed, civil status, war veterans, handicap or disable status.

Angela M. Ávila Marrero
Executive Director

