



GOBIERNO DE PUERTO RICO

ADMINISTRACIÓN DE SEGUROS DE SALUD

Directora Ejecutiva | Edna Y. Marín Ramos | emarin@asespr.org

August 1, 2023

Ms. Carmen I. Figueroa Velez
carmfigueroa@gmail.com

Dear Ms. Figueroa:

On April 18, 2023, the Puerto Rico Health Insurance Administration (PRHIA or ASES for its Spanish acronym) published NNSP-2023-019-FIN for financial consulting professional services. This process was executed pursuant to the provisions of Executive Order #2021-029 and OGP's Circular Letter #013-2021.

Given that no proposals for this NNSP were received on time, it became deserted. As stated in the Terms and Conditions of this NNSP, PRHIA reserves the right to accept or reject one or all of the proposals, as well as to cancel this process. For this reason, this NNSP should technically be cancelled. Nonetheless, since this service is needed for the proper operation of ASES and for continuity purposes, PRHIA has determined to consider your May 1, 2023 proposal and extend you a contract for FY 2023-2024 so that you continue providing the needed services that you were providing as of July 31, 2023.

The contract will be for a total amount of \$150,00.00 from the date of its signature until June 30, 2024, at an hourly rate of \$100.00.

Following is a list of the documents and information that must be provided to ASES on or before August 4, 2023. You must send them via email to ASESPROCUREMENT@ASESPR.ORG:

1. Evidence of active registration at SAM.gov
2. Contractor Certification Requirement. (See attached document). Please replace the words in red with the information corresponding to the contractor.
3. Certification under the Puerto Rico Ethics Law. (See attached document)
4. Notice if at the time of the contract you have a contractual relationship with another agency or government entity of Puerto Rico.

Once we receive these documents, you will be contacted by the ASES' Legal Affairs Office to proceed with the signature of the contract.

Sincerely,

Edna Y. Marín Ramos, MA
Executive Director

