



August 1, 2023

Mrs. Teresa Suarez Castro  
President  
Publicidad Tere Suarez, LLC  
[suarez@teresuarez.com](mailto:suarez@teresuarez.com)

Dear Mrs. Suarez:

The Puerto Rico Health Insurance Administration (PRHIA or ASES for its Spanish acronym) concluded its revision of the proposals received pursuant to NNSP-2023-013-PU for advertising services. This process was executed pursuant to the provisions of Executive Order #2021-029 and OGP's Circular Letter #013-2021.

We appreciate your participation in this process and are pleased to inform that your organization has been selected as the provider of the professional services sought under the above mentioned NNSP. The contract will be for a total amount of \$450,000.00 from the date of its signature until June 30, 2024.

Following is a list of the documents and information that must be provided to ASES on or before August 4, 2023. You must send them via email to [ASESPROCURMNT@ASESPR.ORG](mailto:ASESPROCURMNT@ASESPR.ORG):

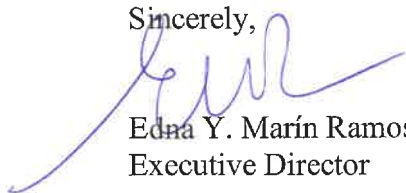
1. Current Unique Certification of the Registry of Professional Service Providers (“Registro Único de Proveedores or “RUP”) with the General Services Administration of Puerto Rico (“Administración de Servicios Generales de Puerto Rico or “ASG”).
2. Evidence of active registration at SAM.gov
3. Contractor Certification Requirement. (See attached document). Please replace the words in red with the information corresponding to the contractor.
4. Certification under the Puerto Rico Ethics Law. (See attached document)
5. Notice if at the time of the contract you have a contractual relationship with another agency or government entity of Puerto Rico.
6. Certification on legal entity for contracts over \$250,000.00 (See attached document)

Once we receive these documents, you will be contacted by the ASES' Legal Affairs Office to proceed with the signature of the contract.



Once again, thanks for your participation in this process. In case of any questions, please contact Mrs. Martha L. Velez Gonzalez at [asesprocurement@asespr.org](mailto:asesprocurement@asespr.org).

Sincerely,



Edna Y. Marín Ramos, MA  
Executive Director

Attachments (3)

